

2023 Township of Centre Wellington Watercart Application

The Watercart is operated and maintained by the Township of Centre Wellington from the beginning of May to the end of September. Please complete and submit the following application at least four (4) weeks prior to your event date. The completed and signed form should be returned to: Paula Sealey, Community Development Coordinator at paulasealey@centrewellington.ca
Approval of use is dependent upon schedule at the sole discretion of the Township of Centre Wellington.

Following are the Conditions of Service for the Watercart at your special event. Please check to mark your understanding.

	This is a community event, open to the public.
	The event occurs between May 1 and September 30, 2023.
	Bottled water will not be sold or distributed by event organizers, attendees or vendors (provision of reusable water bottles by event organizers is strongly encouraged).
	The watercart must be situated in a prominent location with a direct connection to a municipal water system at the discretion and approval of the Township of Centre Wellington staff.
	Dedicated and continuous support to monitor and maintain the watercart will be provided by event organizers for the duration of the event. Support monitors will require appropriate training as specified by Township of Centre Wellington staff.
	In advance of and during the event, organizers will actively promote the watercart and encourage use of reusable bottles through and in all promotional content and media.
	Water provided through the watercart is for drinking purposes only. Vendors/food providers on site are responsible for providing their own water source onsite for their specific needs.
	Event organizers will provide their own directional signage for the watercart and will not affix signs directly to the watercart.

Applicant Information

Name of Organization:
Contact Name:
Email:
Phone Number:
Mailing Address:
Is your organization: not for profit () for profit ()

Event Information

Event Name:
Event Location:
Event Function/Purpose:
Expected Attendance:

Requested Dates

Set-up Date:	Hours:
Event Date(s):	Hours:
Take down Date:	Hours:

Day of Event Contact Details

Primary Contact:	Phone:
Secondary Contact:	Phone:

Rental Fee

Watercart (1-3 day rental) (includes delivery, set up, training, pick up, 50 feet of hose, power cord, water station flag, tent and weights, maintenance supplies and hst)	\$164.25/day due upon delivery
---	--------------------------------

Note: Delivery and Inspection of the Watercart by Township of Centre Wellington Staff will be during the hours of 8am and 4pm Monday – Thursday and 8am-11am Friday excluding holidays.

Events on Township property are to utilize shatterproof containers/vessels only. The water cart availability is not guaranteed. Once an application is received, usage will be scheduled as a part of an application review process on a “first come, first served” basis at the sole discretion of the Township of Centre Wellington. Final approval and an invoice will be sent to event organizers.

The Township of Centre Wellington has no control over the mechanical malfunction of the watercart during an event. In the unlikely event of a mechanical malfunction, the Township reserves the right to remove the watercart from the event. Additional fees for service calls may be applied at the discretion of Township of Centre Wellington.

I hereby apply for the use of the Township of Centre Wellington’s Water cart as set out above.

.....
Applicant Name (Print)

.....
Application Date

.....
Signature