



THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

URBAN FORESTRY – ARBORICULTURE CO-OP STUDENT

Four Month Co-Op Term (May – August)

The Township of Centre Wellington requires an Urban Forestry – Arboriculture Student to assist the Urban Forestry Project Manager in all urban forestry activities, providing expertise, training, and public education on urban forestry matters. This co-op position also supports Centre Wellington Parks Maintenance and Horticulture crews with arboriculture related activities.

DUTIES & RESPONSIBILITIES:

- Demonstrate superior customer service, courtesy and respect when interacting with the public and staff.
- Maintain an inventory, inspect, and assess trees.
- Assist in the planning, development, implementation, and evaluation of urban forestry plans, programs, bylaws, policies, and procedures.
- Assist with the research, analysis, and development of technical urban forestry methods and techniques.
- Assist with the implementation of the Township's Emerald Ash Borer Work Plan.
- Respond to resident requests related to arboriculture, and assist with community and public involvement in green development.
- Assist Horticulture staff with tree planting, plant healthcare, application of mulch, water and fertilizer and applying principles of integrated pest management.
- Assist Parks Maintenance staff and Public Works staff with maintaining municipally owned trees, including tree removal, structural pruning, and clearance pruning.
- Complete daily time sheets and required reports.
- Other duties as assigned.

QUALIFICATIONS:

- Current full time student in an accredited post-secondary arboriculture program or a related field, or have graduated within the previous twelve (12) months.
- Possess and maintain a valid G or G2 Driver's License with a clean driving record.
- Able to perform physical work, in all weather conditions, and work with minimal supervision.
- Possess an up to date certificate in Basic Chainsaw Safety Training or equivalent.
- Possess or willing to obtain Emergency First Aid & CPR Certificates.
- Demonstrated knowledge of safety equipment, regulations and techniques required to perform required duties.
- Professional experience in tree inspection, tree risk assessment, forest inventory and surveying principles and methods is an asset.
- Proficient with Microsoft Office Suite.

COMPENSATION:

Hourly rate of pay to start is \$19.24 (2019 rates), working 35 hours per week for the months of May through August 2019. Additional hours, or varying hours of work, may be required and subject to workload requirements.

HOW TO APPLY:

Qualified candidates are invited to submit a resume and references in one pdf document to:
Township of Centre Wellington
Community Services Department

ATTENTION: Urban Forestry – Arboriculture Co-Op Student

By Email: malain@centrewellington.ca

Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act & will only be used for candidate selection. Accessibility accommodations are available for all parts of the recruitment process. Applicants must make their needs known in advance. We thank all those that apply; however only those candidates selected for an interview will be contacted.