



THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

DAY CAMP PROGRAM COORDINATOR & LEADERS

MARCH BREAK Day Camp Leaders (March 13 – 17)

SUMMER Day Camp Program Coordinator (June 19 – September 1)

SUMMER Day Camp Leaders (July 3 – September 1)

The Township of Centre Wellington's Community Services Department is now accepting applications from qualified secondary and post-secondary students interested in being part of our March and Summer Day Camp Programs, held at the Elora Community Centre and/or the Centre Wellington Community Sportsplex. Day Camp staff are required to hold a minimum of Emergency First Aid Certification and the High Five Principles of Healthy Childhood Development Certification. If Successful candidates do not hold these certifications, they will be expected to obtain them prior to employment. The Township will provide successful candidates with options to obtain the required certifications. Program information will be made available.

Day Camp Program Coordinator - Summer Position

Responsible for the planning and supervision of the weekly day camp program for children ages 5 – 12 years, as well the supervision of day camp leaders. Summer day camp and previous day camp supervisory experience is considered an asset. Successful candidates are required to obtain a police check.

Day Camp Leaders

Responsible for the implementation of the weekly day camp program for children ages 5 – 12 years. Leader-in-Training and previous day camp experience is considered an asset. Successful candidates are required to obtain a police check.

Expected hours of work include a forty-hour week from Monday through Friday between 8:00am – 5:00pm.

Candidates must possess good communication skills, both written and verbal, and have the ability to interact with the public and student participants in a courteous and effective manner. Workers are expected to be able to work independently as well as in a team environment.

All applicants must be enrolled in full time secondary or post-secondary school for September 2022 to be eligible.

Hourly rates of pay range from \$15.76 – \$16.07 per hour (2023 rates: Leader) and \$19.34 - \$20.91 per hour (2023 rates: Coordinator)

How to Apply: Township of Centre Wellington, 1 MacDonald Square, Elora ON N0B 1S0
via email: careers@centrewellington.ca

Deadline to Apply: Friday, February 3, 2023 at 4:00 p.m.

Qualified applicants are invited to submit a resume and cover letter in **one document in MS Word or .PDF format**. Please include your ***first name, last name and the position title in the subject line.***

To learn more about the Centre Wellington community and the requirements for this position, please visit the Township's web site at www.centrewellington.ca and search the Job Opportunities link. The successful candidate will be required to provide proof of current and valid certificate(s) and/or educational qualifications.

Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. Accessibility accommodations are available for all parts of the recruitment process. Applicants must make their needs known in advance.