



**Managing Director of
Planning &
Development Services**

**Chief Building
Official**

BUILDING DIVISION

Building Official

**Building Permit
Technologist**

Permit Clerk

**Plans & Zoning
Examiner**

WHAT WE DO

The primary role of the Building Division is the administration and enforcement of the Building Code Act and its regulations.

KEY FACTS

Key facts from our 2021 year:

- 1** The Building Division issued 1,082 Building Permits
- 2** 505 new residential units were created
- 3** Total Construction Value: \$328,508,546.00
- 4** The Building Division conducted 6,722 Building Inspections
- 5** Total Permit Fee Revenue: \$2,320,489.00

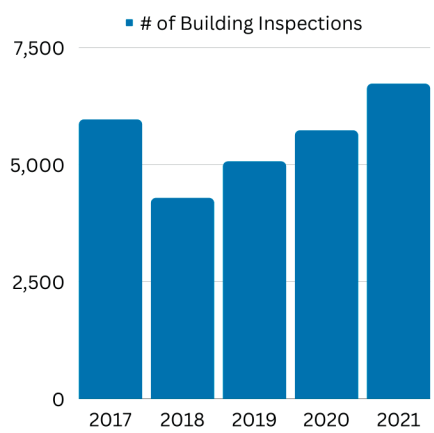
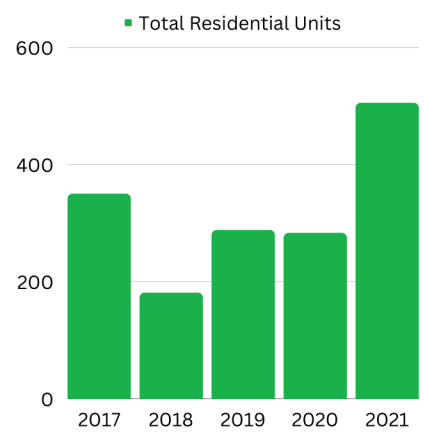
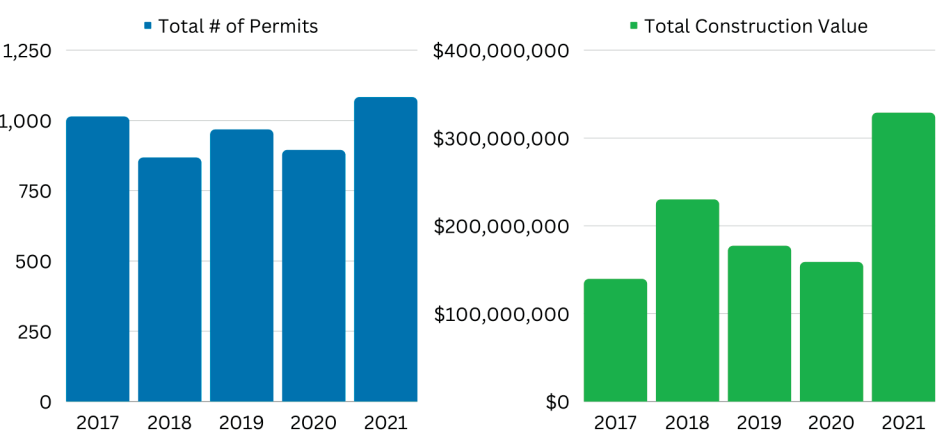
NUMBER OF STAFF:

11

- Chief Building Official
- Building Official (6)
- Permit Clerk (2)
- Building Permit Technologist
- Plans & Zoning Examiner

CURRENT & UPCOMING PROJECTS

- New 131 unit condominium building in Elora
- New 579,120 SQ FT industrial building in Elora
- New University of Guelph swine research facility
- New industrial buildings on Gregson Court in Fergus
- Building construction in Fergus Business Park
- Very Active Home construction
- Various construction throughout Centre Wellington across all major construction sectors





TOP QUESTIONS ASKED

1

What is the process for getting a building permit? How long will it take to review? How long are permits good for?

Visit the Building Permit page of the website (located under "Township Services"). There, you will find permit application forms, guides and general information. When ready, apply to the Building Department in person. A permit can take 10-20 business days to review depending on its complexity and the completeness of an application. Once a permit is issued, construction must begin within 6 months - the permit is valid as long as construction is ongoing.

2

When do I need a building permit?

Contact the Township building staff or visit the website (see "Do I need a permit?" on the "Planning and Permits" page under "Township Services"). All decks regardless of height require a permit. Accessory buildings larger than 107 SQ FT require a permit.

3

How do I find out the zoning of my property? Where can I build? How large can I build?

Contact the Township building or planning staff or visit the website (see "Planning and Zoning" on the "Planning and Permits" page under "Township Services") to determine what your property is zoned and what the setbacks and lot coverage percentages are.

4

Do you have information on my property (survey, septic information, etc.)?

Contact the Township building staff to see if the information is within the property file. Depending on the nature, some documents cannot be shared or copied.

5

I am a homeowner building my own deck/shed. What are the technical requirements I must comply with?

Visit the website (see "Permit Forms and Guides" on the "Planning and Permits" page under "Township Services"), there are many permit guides which include common Building Code minimums.