



Township of Centre- Wellington
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**Property Standards By-law
NOTICE OF APPEAL**

Pursuant to Section 15.1 of the Ontario Building Code Act

Notice of Appeal must be received on or before 4:30pm on the final date for appeal. Send by register mail or delivered to: Township of Centre Wellington, Attention to the Property Standards Appeal Committee, 1 MacDonal Square, Elora ON N0B 1S0. Appeals received after the final date to appeal as listed on the Oder to Comply will not be processed and returned to the appellatant.

RE: Property Standards Order # _____ (located on top right corner of every page)

Address of Property Being Appealed:

Property Standards Order Compliance Date: _____ (located on first page of order)

Property Standards Order Appeal Deadline Date: _____ (located on first page of order)

Person Requesting Appeal: Property Owner or Occupant

Appellant Name: _____

Address: _____

Telephone Number: _____ **E-mail Address:** _____

Authorized Agent (if applicable) **MUST SUBMIT** "Authorization for an Agent to Represent an Appellant" form

Name: _____

Address: _____

Telephone Number: _____ **E-Mail Address:** _____

APPEAL TO PROPERTY STANDARDS COMMITTEE

If an owner or occupant upon whom an order has been served is not satisfied with the terms or conditions of the order, the owner or occupant may appeal to the Property Standards Appeals Committee by sending a NOTICE OF APPEAL by registered mail to the Secretary of the committee within **fourteen (14) days** after service of the order, and, in the event that no appeal is taken, the order shall be deemed to be final and binding. Ontario Building Code Act, S.O. 1992, Chapter 23, Section 15.3(1)

Signature of Owner: _____ Signature of Authorized Agent _____

OFFICE USE:
DATE SUBMITTED: _____

SUBMITTED TO: _____

SIGNATURE: _____

Reasons for Appeal:

I require more time to comply with the Property Standards Order (please explain below)

I disagree with the Property Standards Order (please explain below)

I am submitting additional documentation
