



THE CORPORATION OF THE TOWNSHIP OF CENTRE WELLINGTON

WATER OPERATOR

TEMPORARY, FULL TIME (1 VACANCY, 40 HOURS PER WEEK) 8 MONTH CONTRACT

Join the Township of Centre Wellington where you can make a meaningful impact in a thriving, innovative, and welcoming community. As the largest municipality in Wellington County, Centre Wellington combines the charm of rural living with the vibrancy of urban life, offering an exceptional quality of life for residents and visitors alike. Our organization values integrity, collaboration, and innovation. Here, you'll be part of a dynamic team delivering services, driving creative initiatives, and shaping a future where everyone feels connected and supported. Discover your opportunity to grow, lead, and belong at Centre Wellington.

Reporting to the Supervisor of Water Services, the Water Operator is responsible for operational aspects of the Township's water systems including routine maintenance, monitoring, and emergency repairs. This position is responsible for all technical aspects of water supply, treatment, storage, and distribution and contributes to the development and implementation of the Drinking Water Quality Management System.

Accountable, with departmental authority and responsibility, for technical aspects of water supply, treatment, storage and distribution, and includes routine maintenance and repair. Must follow applicable legislation and regulations, policy direction and corporate guidelines to ensure liability controls and due diligence requirements.

Responsible for operation and maintenance of all Water Services facilities and equipment. Familiar with all applicable regulations and safe work practices to ensure public, self and co-worker safety.

This position maintains public health while overseeing the activities and processes of the drinking water system. Staff are responsible for monitoring and ensuring water quality and compliance of regulations and legislation as set out by MECP (Ministry of Environment Conservation and Parks), MOH (Ministry of Health) and MOL (Ministry of Labour). May be eligible to provide 24/7 coverage on a rotating on call basis.

Main Duties and Responsibilities

Water Treatment

- Operate and maintain municipal well sites including pumps, valves, reservoirs, controls, disinfection systems and SCADA system.
- Responds to unplanned or unscheduled maintenance or repairs and issues resulting from SCADA alarms and data trends.
- Investigate, assess and troubleshoot well site issues.
- Optimize processes and water quality.
- Ensure proper verification, calibration of water quality instruments.
- Working in hazardous environments including confined spaces.
- Working with hazardous chemicals including chlorine gas, nitrogen gas and carbon dioxide.
- Comply with all applicable legislations and regulations.

Water Distribution

- Operate and maintain the Township's water distribution system including pumps, valves, controls, mains, services, hydrants, elevated storage tanks and SCADA system.

- Respond to unplanned or unscheduled maintenance or repairs such as water main breaks, service leaks and other related emergencies.
- Operate specialized equipment such as, but not limited to, leak detection equipment, hydraulic valve turner and line locating equipment.
- Operate heavy equipment such as hydro-excavating equipment, backhoes, loaders, dump trucks and snow removal equipment.
- Working in hazardous environments including confined spaces, open trenches and with controlled substances.
- Perform preventative maintenance activities:
 - water main flushing,
 - valve exercising and maintenance,
 - fire hydrant inspection and maintenance.
- Comply with all applicable legislations and regulations.

Compliance

- Assist in ensuring the Township's water system is operated in compliance with all applicable legislation, regulations and permits.
- Work providing 24/7 coverage to comply with all regulations and legislation.
- Regulatory sampling to ensure compliance with regulations, legislation, standards and acceptable practices.
- Ensure proper safety procedures are following and comply with Occupational Health & Safety Act, Ontario Traffic Manual and Public Utility Safety regulations.
- Ensure that proper methods and standard operating procedures are followed to maintain public health and protection of the environment.
- Complete documentation with appropriate detail and accuracy as required for regulatory, quality management system and financial needs.
- Participate in all aspects of the drinking water quality management system including internal auditing, proper documentation, SOP (Standard Operating Procedure) review and development and risk assessment.
- Attend mandatory training courses and seminars to maintain licensing and certification.

Work Planning, Corporate Support and Customer Service

- Ensure Water Services equipment is well-maintained and kept in good repair.
- Assist in scheduling to carry out the approved projects in conjunction with the Manager and Supervisor.
- Liaise with the Supervisor of Water Services on a regular basis to schedule day's routine work and week's major work.
- Maintain good working relationship with MECP, MOH and the public community.
- Supplies purchasing, inventory control and asset management.
- Organize materials and equipment for jobs and ensure all locates, trench opening numbers and approvals are obtained before work proceeds.
- Coordinate with contractors, engineering, Township representatives, other utilities and government agencies.
- Assist in scheduling and communicating planned water outages.
- If eligible, participate in the water on-call rotations.
- Be available to periodically work weekends and outside normal working hours.
- Perform other duties as may be assigned and/or required.

Minimum Qualifications and Requirements

- Post Secondary School Diploma in a related field.
- Possess and maintain valid Operator-In-Training certifications and be willing to obtain progressive certifications within a reasonable timeframe:
- Minimum one (1) year of experience as a Water and/or Wastewater Operator.
- Possess and maintain a valid class G driver's license with a clean drivers abstract.

- Possess or be willing to obtain (in a reasonable time frame) the following certifications: Confined Space Entry; Transportation of Dangerous Goods; First Aid/CPR; High angle Rescue; OTM Book 7 Training; Chlorine Gas Training; Working at Heights.
- Excellent verbal and written communication skills with attention to detail and accuracy.
- Ability to work independently and cooperatively with others in a fast-paced team environment.
- Excellent organizational and time management skills to prioritize workload and meet deadlines.
- Working knowledge of computer software programs such as Microsoft Office and related programs.
- Must be able to use good judgment pertaining to decisions dealing with staff, scheduling, and public complaints.
- Ability to understand and abide by municipal policies, procedures and directives.
- Demonstrate excellence in customer service while being able to deal with difficult situations with tact and diplomacy.

Work Location: 295 Queen Street East, Fergus, ON

Hourly Rate: \$30.84 (2026 Rate)

How to Apply: Interested applicants are requested to submit a **single document** that includes their cover letter and resume in MS Word or PDF format by email to careers@centrewellington.ca by **August 31, 2026, at 11:59 p.m.** Please quote job posting '2026-56' in the subject line.

The successful candidate will be required to provide proof of current and valid certificate(s) and/or educational qualifications. We thank all those that apply; however, only those candidates selected for an interview will be contacted.

No phone calls please.

Information gathered relative to this position is done so in accordance with the Municipal Freedom of Information and Protection of Privacy Act and will only be used for candidate selection. The Township of Centre Wellington is committed to an inclusive, barrier-free recruitment process. If you require accommodation at any stage, please contact us at hr@centrewellington.ca

The lands we know today as the Township of Centre Wellington have been home to Indigenous peoples since time immemorial. We acknowledge that we are on the treaty lands and traditional territory of the Anishinaabe and the Haudenosaunee ([read more](#)).