2019 DRAFT BUDGET



OVERVIEW PRESENTATION



PRESENTED TO THE COMMITTEE OF THE WHOLE

February 6, 2019

Overview Presentation Agenda



- 1. Overview & Summary
- 2. General Budget Information
- 3. Tax Supported Operating Budget
 - Operating Budget Facts
 - Funding Challenges
 - OMPF Funding Reduction
 - Contributions to Capital
 - Impact Areas
 - Impact on Township's Portion of the Tax Levy
 - 3 Year Operating Forecast

Overview Presentation Agenda

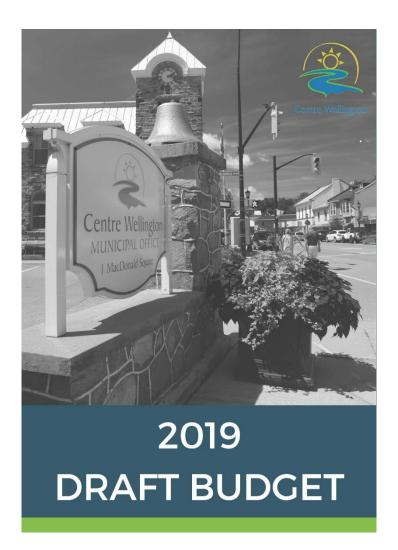


- 4. Capital Budget
 - Capital Budget Facts
 - 2019 Capital Project Highlights
 - Allocation of OLG Funds in 2019 Capital Budget
 - 10 Year Capital Forecast
 - 2020 and 2021 Project Highlights
 - Dedicated Capital Levy / OCIF Capital Plan
- 5. Debt Analysis

New for 2019



- Additional analysis, charts, tables
- Departmental breakdown (operating)
- Staffing strategy
- 3-year operating forecast
- Asset management content



Budget & Strategic Planning





 The Township will support community initiatives that foster pride in our community and enhance its amenities.

Economic Prosperity The Township will help the business community to excel and expand, and to create jobs, so that Centre Wellington's economic vitality keeps pace with its population.



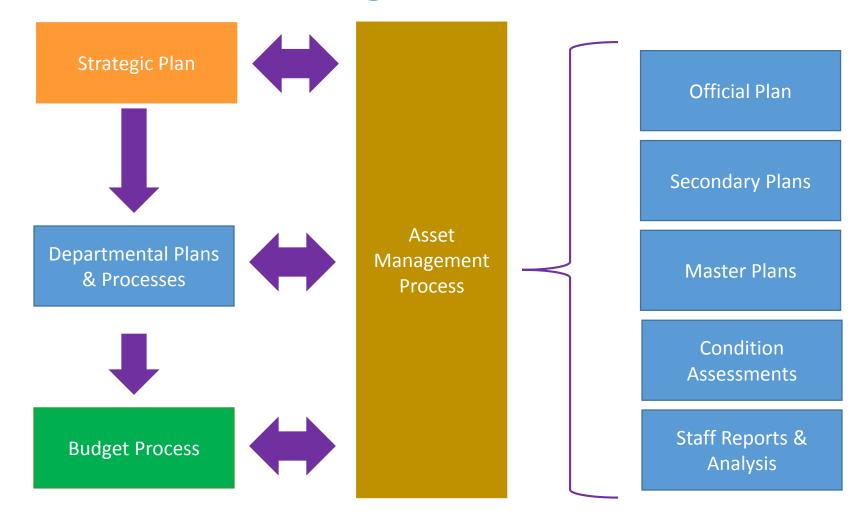
 As a government, the Township will make well-informed decisions, operate efficiently, get results, communicate openly and engage the public in all important decisions.

Reliable Infrastructure The Township will manage and upgrade the community's infrastructure assets in an environmentally responsible way.

Healthy Growth The Township will plan now for its inevitable growth, so that we retain a vibrant and accessible community and our high quality of life in the future.

Budget & Asset Management

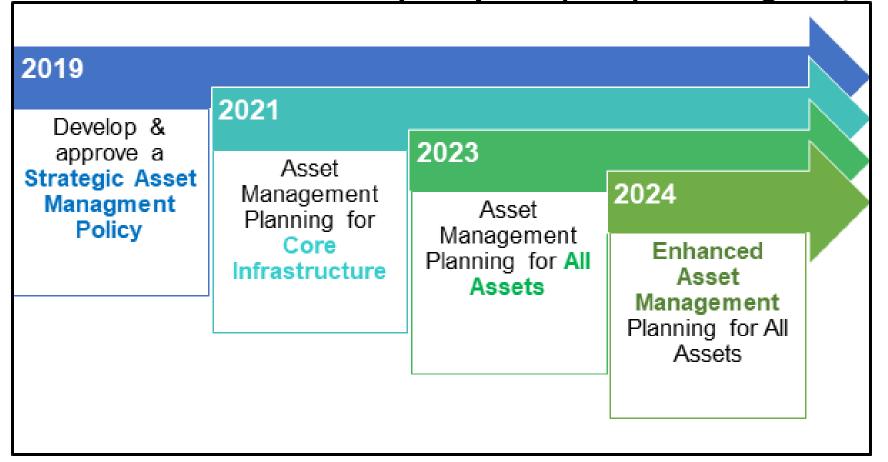




Asset Management Requirements



Infrastructure for Jobs and Prosperity Act (IJPA) & O.Reg 588/17:



Asset Management Requirements

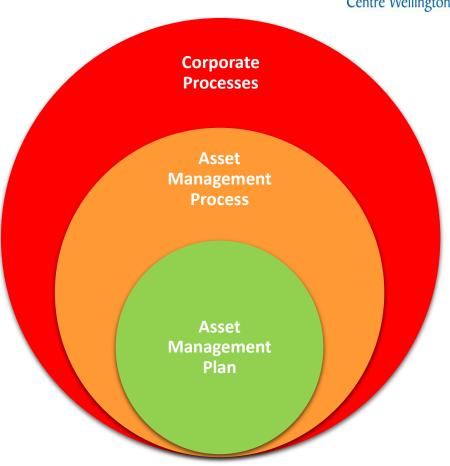


- Provincial Grant Application Based Funding:
 - Requires submission of an asset management plan
- Federal Gas Tax Funding:
 - Requires an asset management plan for all assets
- Development Charges Act:
 - Requires an asset management plan
 - Capital costs proposed to be funded under the DC bylaw
 - Ensure assets are "financially sustainable over their full lifecycle"

Asset Management Benefits



- Internal Benefits:
 - Knowledge of assets owned
 - Replacement value, condition, etc.
 - Great planning tool
 - Linkage to budget process and strategic plan
 - Identification of priorities
 - Required for grant applications and gas tax allocations
 - Long-term identification of gaps in both asset spending and investing
 - Infrastructure gap
 - Funding gap



Asset Management Plan



Prioritizing Assets:

Asset Risk/Criticality = Asset Probability of Failure X Asset Consequence of Failure

Asset Type	Consequence Variables
Bridges & Culverts	Response time, detour length, traffic counts, local access, and
bridges & Cuiverts	heritage.
Roads	Traffic counts, and speed limits.
Roaus	
Water mains	Land use, static pressure, trunk main vs. local main, and main
water mains	diameter.
Sanitary Sewer	Main diameter, force main vs. gravity main, river crossing,
mains	proximity to water, and land use.
Other Assets	Criticality of the services being provided by the asset.
	Simpanity of the doctriness being provided by the doctri

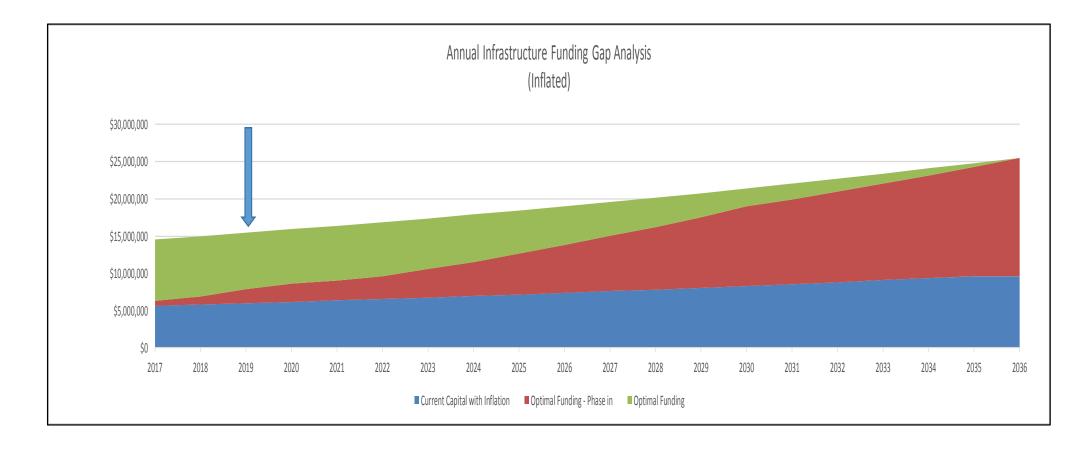
Asset Management Planning Investment in Assets



Area	Replacement Cost (2016 \$)		Replacement Cost (2019 \$)	
Tax Supported	\$	602,300,000	\$ 658,100,000	
Water Supported	\$	114,100,000	\$ 124,700,000	
Sanitary Supported	\$	127,000,000	\$ 138,800,000	
Total	\$	843,400,000	\$ 921,600,000	

Asset Management Planning Investment in Assets





Asset Management Planning Recommendations



Tax Supported

 4.9% increase in taxation rates annually to 2030 (includes operating inflationary increases). 2.89% increases thereafter.

Water/Sanitary Supported

 Water and sanitary sewer rate increases in line with the Township approved Water & Wastewater Rate Study. The Rate Study recommends annual increases to water and sanitary sewer rates of 2.5% and 4.0% respectively.

Asset Management Planning Tax Supported – Funding Gap



Consistent Tax Supported Funding	2014 (first AM Plan)	2018 Budget	2019 Budget	2020 Forecast	2021 Forecast
Transfer to General Capital Reserve	700,500	800,500	825,000	850,000	875,000
Dedicated Capital Levy	-	915,300	1,208,200	1,482,100	1,528,500
Gas Tax Funds	794,200	850,200	855,200	855,200	894,100
OCIF Funds	-	793,377	1,216,174	1,271,559	1,271,559
OLG Funds	2,150,000	2,125,000	2,165,000	2,165,000	2,165,000
Transfer to Vehicle/Equipment Replacement	1,065,000	1,512,000	1,619,000	1,777,000	1,922,000
Total	4,709,700	6,996,377	7,888,574	8,400,859	8,656,159
AM Plan Recommended Phase-In	-	6,900,000	7,900,000	8,600,000	9,000,000
Optimal Capital Investment		15,000,000	15,500,000	15,900,000	16,400,000
Annual Funding Gap		(8,003,623)	(7,611,426)	(7,499,141)	(7,743,841)



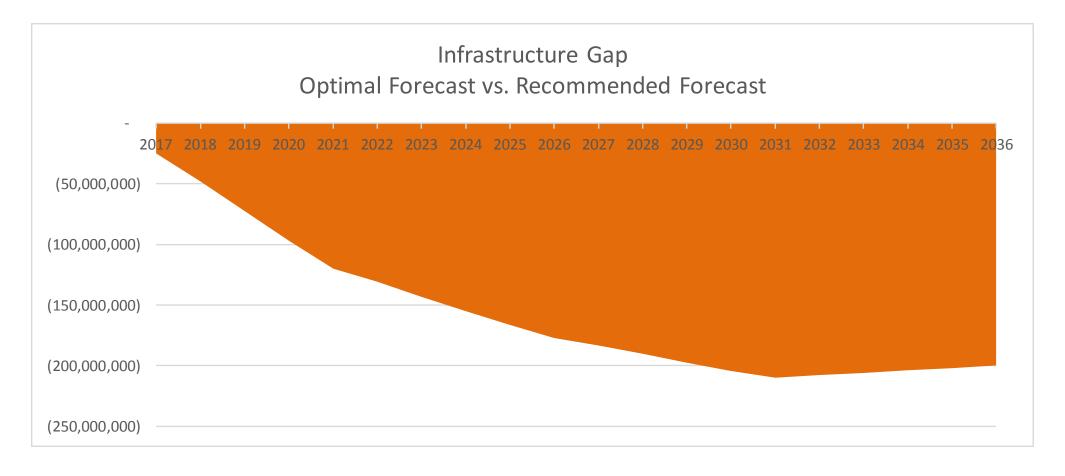
Asset Management Planning Tax Supported – Funding Gap



	A	В	С	A-B	A-C
Year	Projected Capital Investment	Recommended Phase-In	Optimal Capital Investment	Recommended Phase-In Gap	Annual Funding Gap
2019 Budget	7,888,574	7,900,000	15,500,000	(11,426)	(7,611,426)
2020 Forecast	8,400,859	8,600,000	15,900,000	(199,141)	(7,499,141)
2021 Forecast	8,656,159	9,000,000	16,400,000	(343,841)	(7,743,841)
2022	TBD	9,600,000	16,900,000	TBD	TBD
2023	TBD	10,600,000	17,400,000	TBD	TBD
2024	TBD	11,500,000	17,900,000	TBD	TBD
2025	TBD	12,700,000	18,500,000	TBD	TBD
2026	TBD	13,900,000	19,000,000	TBD	TBD
2027	TBD	15,000,000	19,600,000	TBD	TBD
2028	TBD	16,200,000	20,200,000	TBD	TBD

Asset Management Planning Tax Supported – Infrastructure Gap





Budget Overview



Sources of Funding	2019 Budget			
Sources of Fullding	Operating	Capital	Consolidated	
- .:	40.457.055		40 457 055	
Taxation	13,457,855	-	13,457,855	
PIL and Supplementary Taxation	417,000	-	417,000	
Dedicated Capital Levy	1,208,200	-	1,208,200	
Water/Sanitary Sewer Fees	10,084,200	-	10,084,200	
OCIF	1,216,174	-	1,216,174	
OLG	2,165,000	-	2,165,000	
Gas Tax	855,200	-	855,200	
Building & Planning Revenue	1,336,300	-	1,336,300	
Parks & Recreation User Fees	1,938,000	-	1,938,000	
Development Charge Reserve Funds	1,903,158	1,541,500	3,444,658	
OMPF	319,515	-	319,515	
Transfers from Reserves - Operating	686,821	-	686,821	
Penalty, Interest and Investment Income	1,560,000	-	1,560,000	
Other User Fees and Charges	2,123,143	-	2,123,143	
Debt	-	1,758,000	1,758,000	
Developer Contributions	-	4,159,000	4,159,000	
Transfers from Reserves - Capital	-	14,476,450	14,476,450	
Total Sources of Funding	39,270,566	21,934,950	61,205,516	

Budget Overview

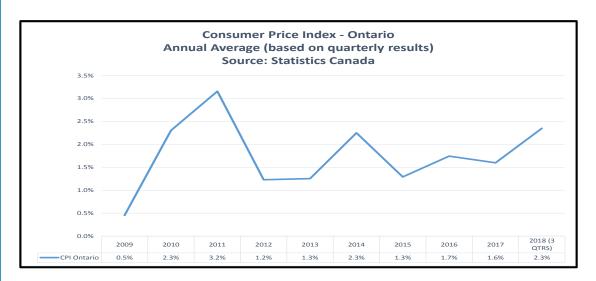


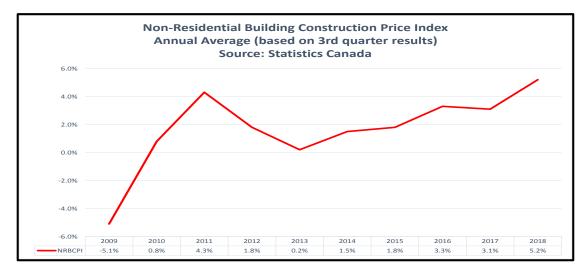
Expenditures	2019 Budget			
Experiultures	Operating	Capital	Consolidated	
Wages and Benefits	14,195,503	-	14,195,503	
Debt Payments - P&I	2,608,655	-	2,608,655	
Transfers to Capital Reserves	12,196,826	-	12,196,826	
Utilities	1,902,400	-	1,902,400	
Fleet Costs	946,850	-	946,850	
Insurance	862,775	-	862,775	
Transfers to Reserves - Other	70,300	-	70,300	
Other Purchased Goods and Services	6,487,257	-	6,487,257	
Capital - Studies	-	730,000	730,000	
Capital - Corporate	-	90,000	90,000	
Capital - Municipal Buildings	-	10,000	10,000	
Capital - Fire Services	-	402,000	402,000	
Capital - Health Services	-	150,000	150,000	
Capital - Transportation & Public Works	-	9,243,000	9,243,000	
Capital - Sanitary Sewer	-	3,247,000	3,247,000	
Capital - Waterworks	-	4,570,000	4,570,000	
Capital - Parks and Recreation	-	872,000	872,000	
Capital - Vehicle Replacement	-	1,309,000	1,309,000	
Capital - Equipment Replacement	-	1,311,950	1,311,950	
Total Expenditures	39,270,566	21,934,950	61,205,516	

2019 DRAFT BUDGET

Inflation Analysis







2019 Tax Supported Operating Costs	2019 Gross Expenditures	Applicable Inflation	
Operating Costs	\$ 18,632,359	2.3%	
Capital Transfers-Internal	3,652,200	5.2%	
Capital Transfers-External	4,236,374	5.2%	
Debt Payments	940,581	0.0%	
Total	\$ 27,461,514	3.1%	

Dedicated Capital Levy (DCL)



- How the DCL works:
 - 2% increase in taxation, compounding annually
 - Average assessed residential property:

Annual DCL Impact

<u>Year</u>	Impact	Y1 Y2 Y3 Y4 Y5	Total
• 2015	2% increase in taxation	\$17	= \$17
• 2016	2% increase in taxation	\$17 + \$18	= \$35
• 2017	2% increase in taxation	\$17 + \$18 + \$19	= \$54
• 2018	2% increase in taxation	\$17 + \$18 + \$19 + \$20	= \$74
• 2019	2% increase in taxation	\$17 + \$18 + \$19 + \$20 + \$21	= \$95

2019 Fees and Charges



- Regular practice to bring forward an update to fees and changes every December
- Integrated into the annual budget process
- Categories:
 - Parks & Recreation
 - Fire Services
 - Cemeteries
 - Building Services
 - Planning Services

- Corporate Services
- Infrastructure Services
- Water & Wastewater
- Township Wide

2019 Fees and Charges



- Fees & Charges affect the budget:
 - Play a role in estimating user fee revenues within the operating budgets
 - Funds equipment replacement within the capital budget
- Makes sense to bring forward as part of the budget process
 - Decisions on fees and charges and budget can be connected
- 2019: Fees and Charges passed in advance of the budget (report COR2018-78)
 - If a fees and charges amendment is needed, it can be brought forward subsequent to budget passage

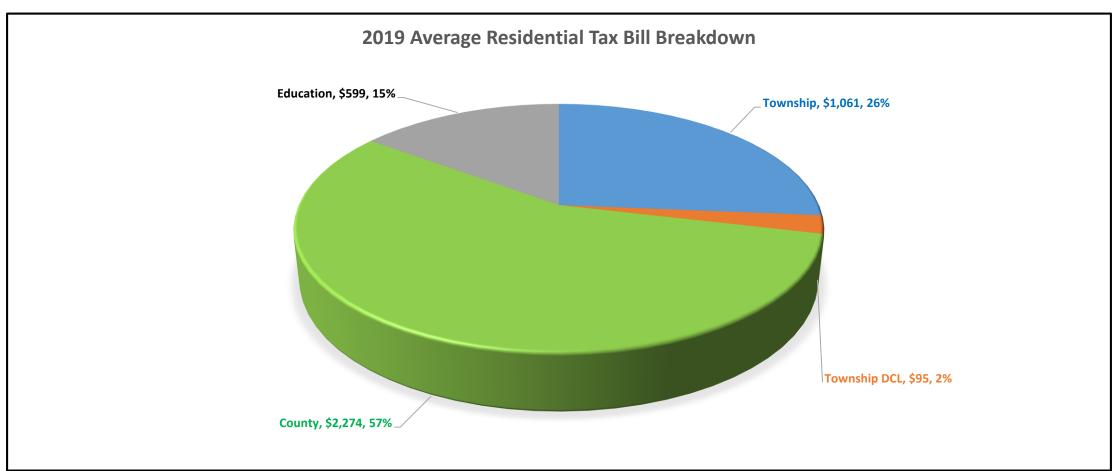
2019 Fees and Charges



- Summary of 2019 Fees and Charge Increases:
 - Parks & Recreation most fees increased 3.5% representing inflation plus additional labour increases
 - Fire Services moved to hourly rate based fees
 - **Cemeteries** fees generally increased 3.0%, with larger increases for Belsyde Cemetery for single/double lots
 - Building & Planning Services fees generally increased 2.5%
 - Corporate & Township Wide fees generally held at 2018 levels
 - Infrastructure Services fees generally increased 2.5%
 - Water & Sanitary Increase of 2.5% and 4.0% respectively, based on the approved Rate Study.

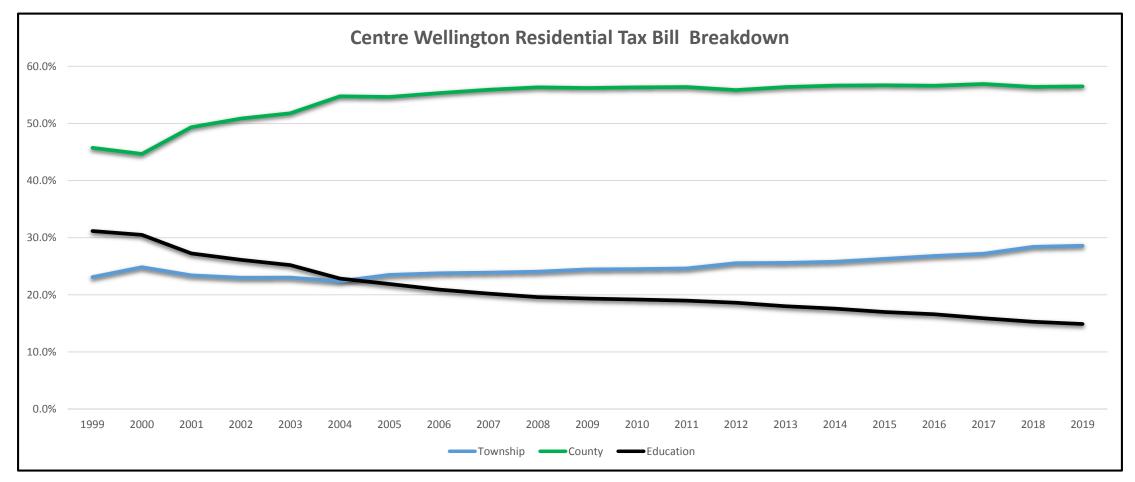
Centre Wellington Facts





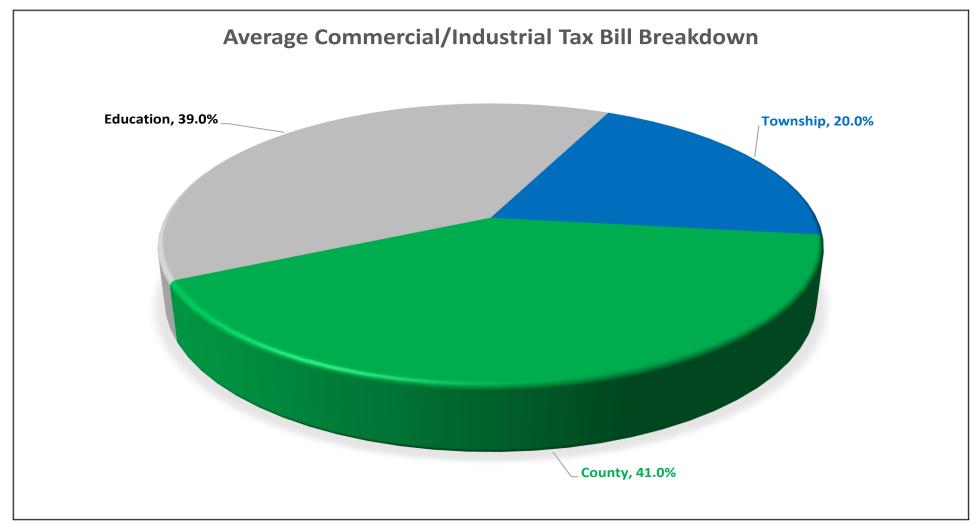
Centre Wellington Facts





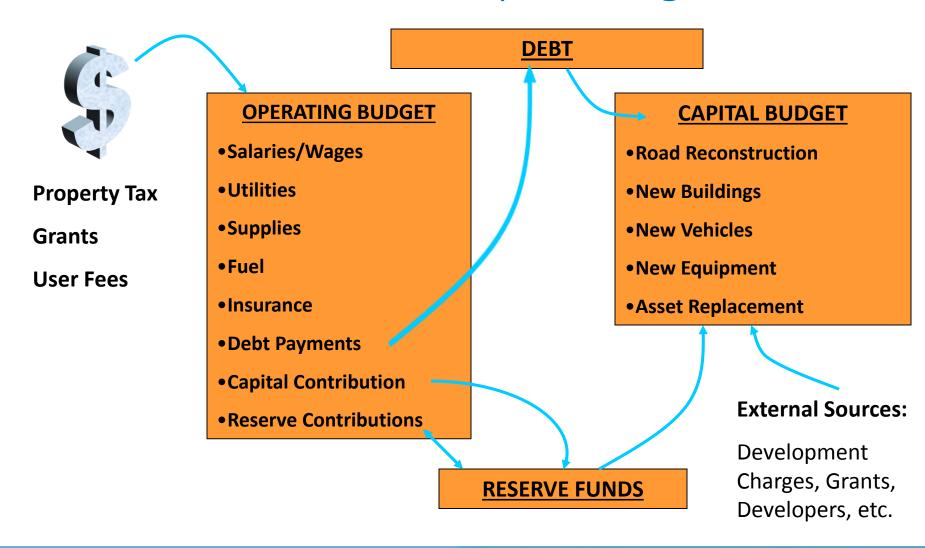
Centre Wellington Facts





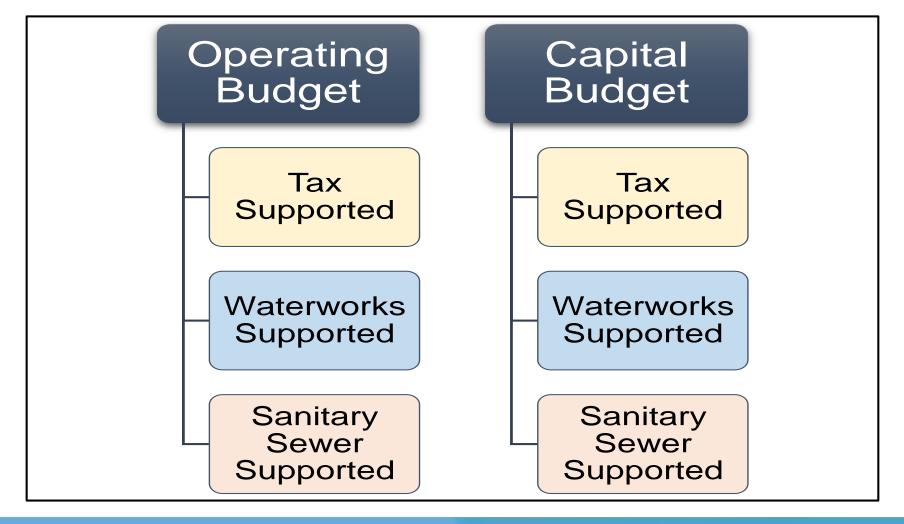
How the Municipal Budget Works





Operating and Capital Budgets





2019 TAX SUPPORTED



OPERATING BUDGET



2019 Draft Operating Budget Facts



Total Operating Budget of \$39.1M funded as follows:

- Tax Supported = \$27.5M
- User Pay (Water/Sanitary Sewer) = \$11.6M

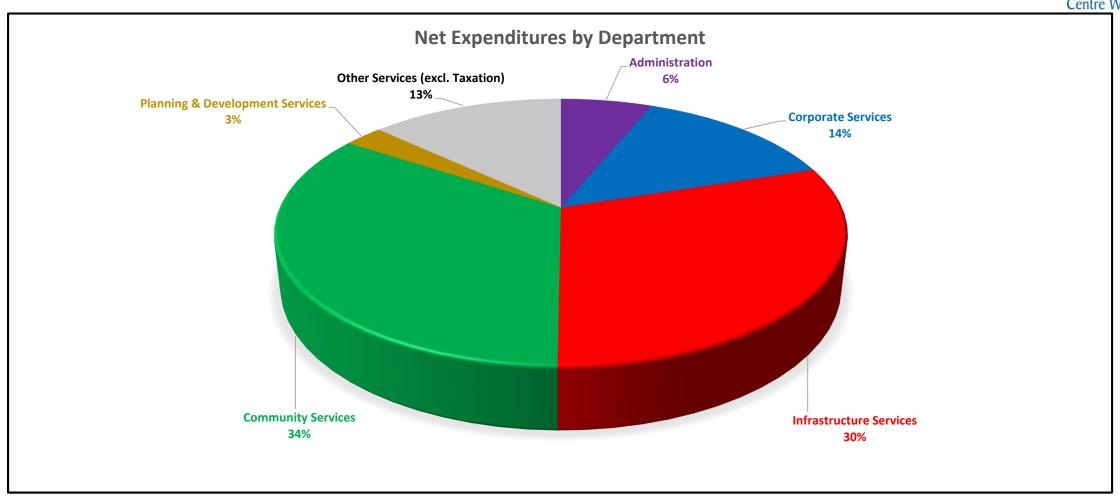
2019 Budget Process



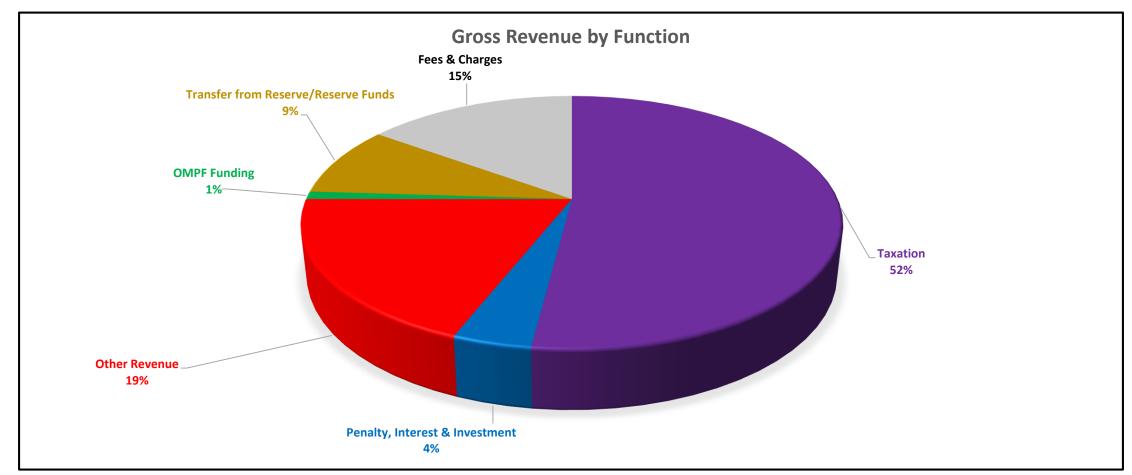
	August	- Capital budget discussions initiated at a staff level Timing of development related infrastructure determined.
	September	- Operating budget discussions initiated at a staff level Salary, wages & benefit calculations for 2019 started.
	October	- Municipal Election.
2018	November	- Development of 10-year bridge and culvert plan Development of 10-year capital forecast Integration of Master Plans into the capital forecast.
	December	- Council inaugural meeting & orientation meetings Strategic Planning development initiated by Council & staff 3-year staffing strategy developed Finalization of 2019 capital budget.
2019	January	- Master Plan meetings with Council Finalization of 2019 operating budget Development of 3-year operating forecast Finalization of Draft Budget.
	February	- Budget deliberation meetings Proposed budget approval (February 25 th Council meeting).



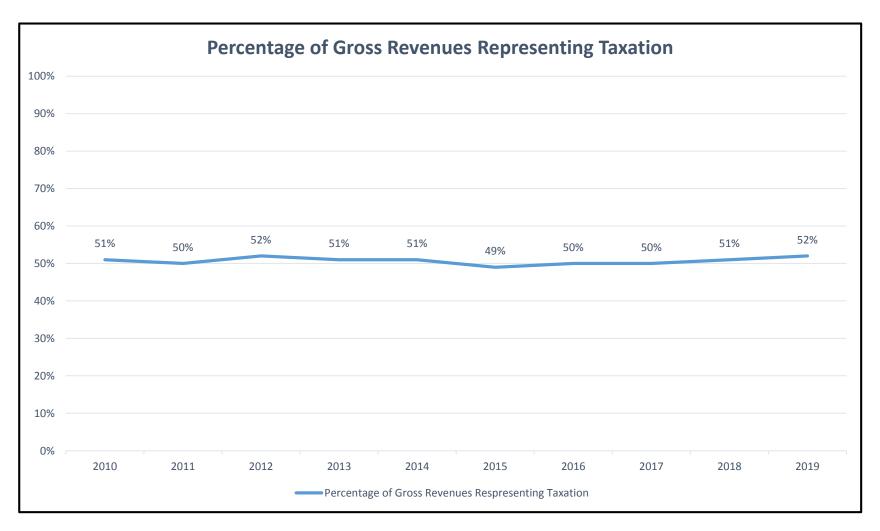




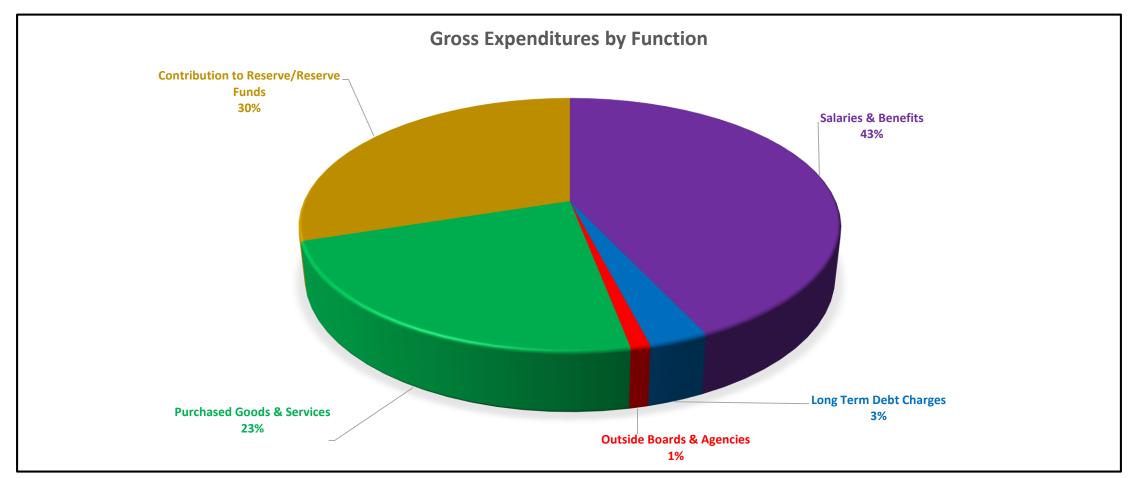




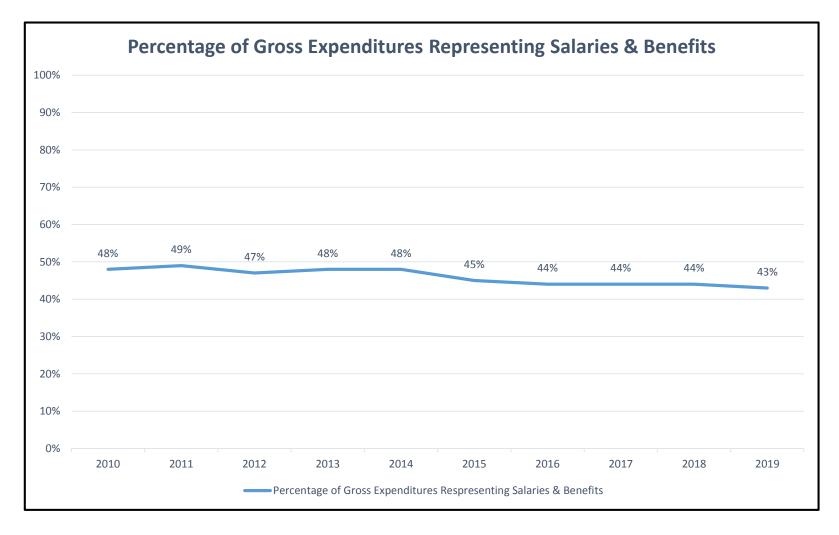












Funding Challenges



- Reduced government funding
- Revenue generation
- Funding legislated requirements
- Maintaining existing services
- Funding commitments
- Economic environment

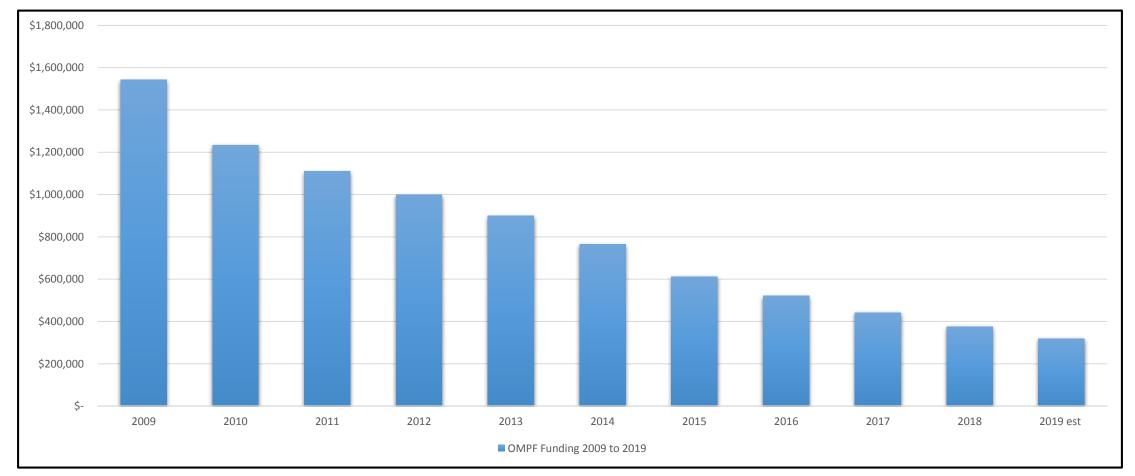
OMPF Funding Reduction



- Province is currently reviewing the program 2019 funding notifications have not been issued yet
- Estimated a reduction of \$56,385 to \$319,515 in 2019
- Represents a 15% decrease in funding
- OMPF funding was \$1,542,600 in 2009
- Funding reduced by approximately \$1,223,100 since 2009 (79.3%)

OMPF Funding Reduction 2009-2019





OMPF Reduction Historical Tax Impact

Year	Tax Rate Increase	OMPF Tax Rate Impact	Tax Rate Change Excluding OMPF
2010	2.200/	2.00/	Impact (1. 20)0/
2010	2.30%	3.68%	(1.38)%
2011	2.75%	1.40%	1.35%
2012	6.42%	1.21%	5.21% (Note 1)
2013	2.11%	1.02%	1.09%
2014	1.90%	1.31%	0.59%
2015	2.51%	1.43%	1.08%
2016	1.89%	0.83%	1.06%
2017	1.89%	0.67%	1.22%
2018	1.80%	0.53%	1.27%
2019 (Draft)	2.20%	0.43%	1.77%

Note 1 – Includes a \$450,000 (4.92%) increase in contributions to the capital budget.

Centre Wellington

Tax Supported Contributions to Capital (Internal) from the Operating Budget



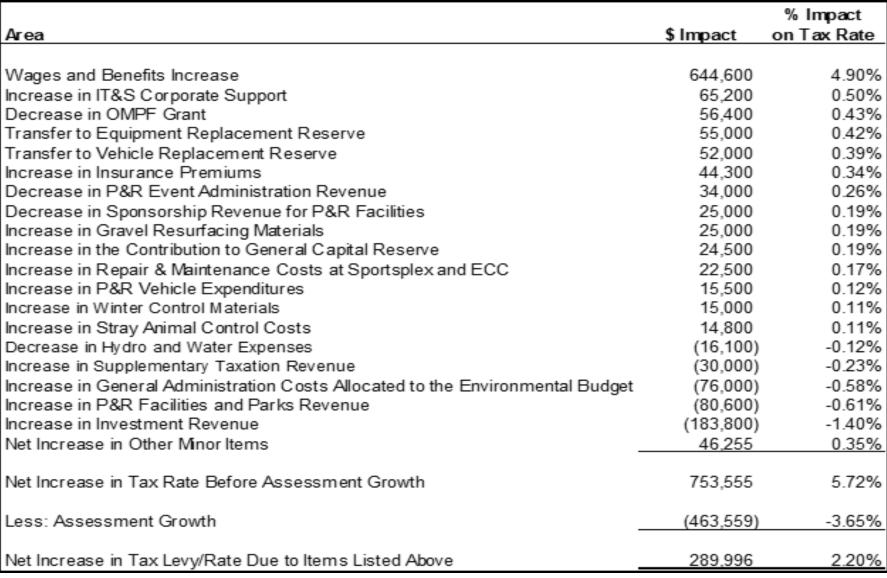


Tax Supported Contributions to Capital (External) from the Operating Budget



Description	2018 Budget	2019 Budget	Increase
OCIF Funding	\$793,380	\$1,216,174	\$422,794
OLG Funds	\$2,125,000	\$2,165,000	\$40,000
Gas Tax Funds	\$850,200	\$855,200	\$5,000
Total	\$3,768,580	\$4,236,374	\$467,794

Impact Areas





Paying for Growth



2019 Growth Related Impact Areas	Amount
Staffing Strategy Implementations	\$254,500
Fire Master Plan Implementation (excluding new VFF wages)	76,300
Increase in Contribution to General Capital Reserve	24,500
Increase in Contributions to Vehicle/Equipment Replacement	107,000
Total per Above	\$462,300
Total 2019 Assessment Growth	\$463,600

2019 Staffing Strategy

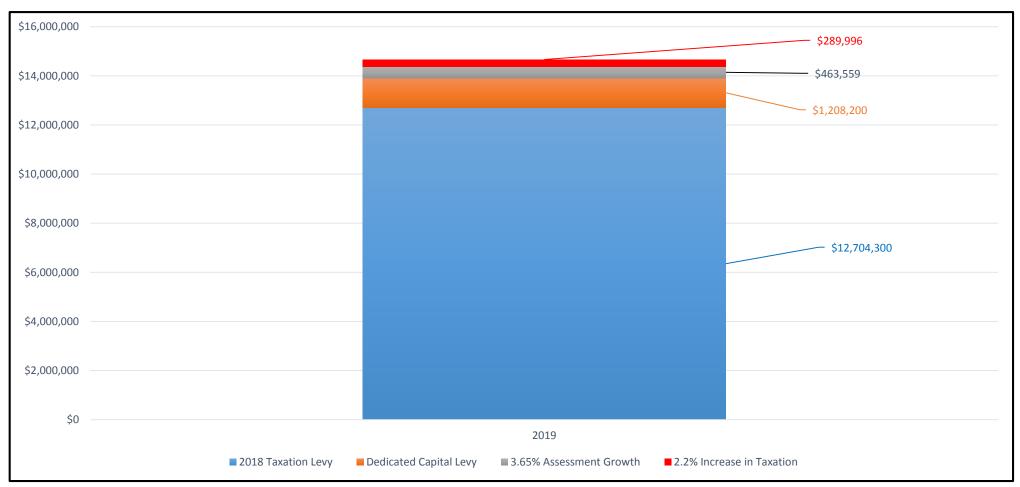


2019 Budget			
Department	Position	Position	n Status
Administration	Digital Media Associate	Temporary	Part time
Community Services	Volunteer Firefighters (6)	Permanent	On-Call
Community Services	Customer Service Representative - Theatre	Temporary	Part time
Community Services	Co-op Student - Forestry	Temporary	Full time
Community Services	Summer Student - Horticulture	Temporary	Full time
Community Services	Summer Students - Parks (2)	Temporary	Full time
Community Services	Tourism Downtown Student Ambassadors (4)	Temporary	Part time
Corporate Services	Legislative Services Coordinator	Permanent	Full time
Infrastructure Services	Crossing Guard	Temporary	Part time

2020 Proposed for Approval with 2019 Budget			
Department	Position	Position	Status
Community Services	Landscape Technician/Urban Forestry Project Manager	Permanent	Full time
Infrastructure Services	Asset Management and Capital Project Manager	Permanent	Full time

Analysis of 2019 Taxation Levy

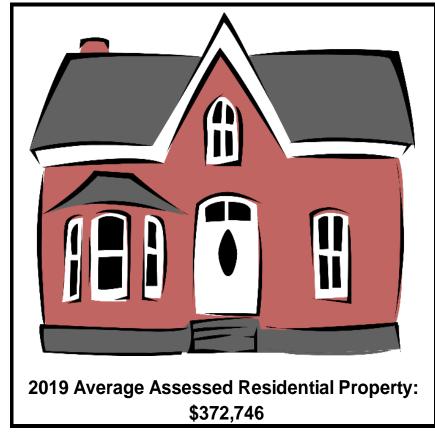




Analysis of 2019 Taxation Levy

Centre Wellington

Tax Analysis: Average (Typical) Assessed Residential Property for 2019:



	<u>\$</u>	<u>%</u>
2018 Township Taxation Levy	\$ 1,038	
Add: Levy Change (2019 Budget)	\$ 23	2.20%
2019 Township Taxation Levy	\$ 1,061	
2018 Township Dedicated Capital Levy	\$ 74	
Add: Levy Change (2019 Budget)	\$ 21	2.00%
2019 Dedicated Capital Levy	\$ 95	
2019 Total Township Taxation Levy	\$ 1,156	
2019 County Taxation Levy¹	\$ 2,274	2.80%
2019 Education Taxation Levy	\$ 599	0.00%
2019 Total Taxation Levy	\$ 4,029	2.69%

^{1 -} County Levy: 2.8% increase, based on draft 2019 budget.

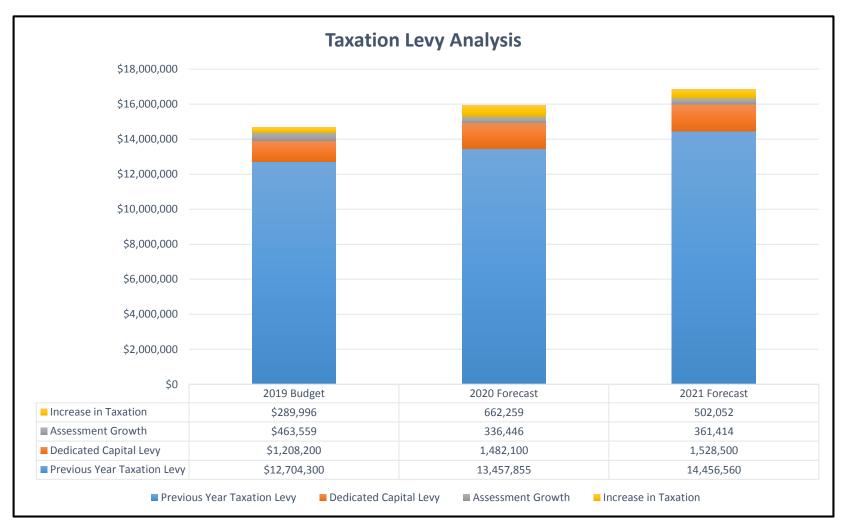
3-Year Operating Forecast



	<u>2019</u>	<u>2020</u>	<u>2021</u>
Prior Year's Taxation Levy	12,704,300	13,457,855	14,456,560
Add: Assessment Growth	463,559	336,446	361,414
Total Taxation Levy with Growth	13,167,859	13,794,301	14,817,974
Total Taxation Requirements (above)	13,457,855	14,456,560	15,320,026
\$ Increase	289,996	662,259	502,052
% Increase	2.2%	4.8%	3.4%
Dedicated Capital Levy % Increase	2.0%	2.0%	0.3%
Total % Increase	4.2%	6.8%	3.7%

3-Year Operating Forecast







2019 DRAFT CAPITAL BUDGET



2019 Capital Budget Process

Capital Budget and Forecast

- Utilized Council's Priorities and Initiatives 2015-18 plan
- Incorporates study results:
 - Asset Management Plan
 - DC Background Study
 - roads and bridges condition assessments
- Incorporates various master plans:
 - Fire Master Plan
 - Parks, Recreation, & Culture Master Plan
 - Trails Master Plan
 - Culture Action Plan
 - Transportation Master Plan (draft)
 - Long-term Water Supply Master Plan (in progress)



2019 Capital Budget Process



- Projects further prioritized based on specific criteria:
 - Mandatory
 - Critical for safety or potential service disruption reasons
 - Efficiencies/cost savings
 - Lifecycle
- Financial restrictions:
 - \$1.5M of Development Charges available
 - \$4M of Gas Tax, OLG and Taxation funds available
 - \$2.4M of Dedicated Capital Levy and OCIF funds for structures
 - Water and Sewer Reserves for water and sewer capital projects
 - Vehicle and Equipment Replacement Reserves fund the lifecycle schedules

2019 Draft Capital Budget Facts

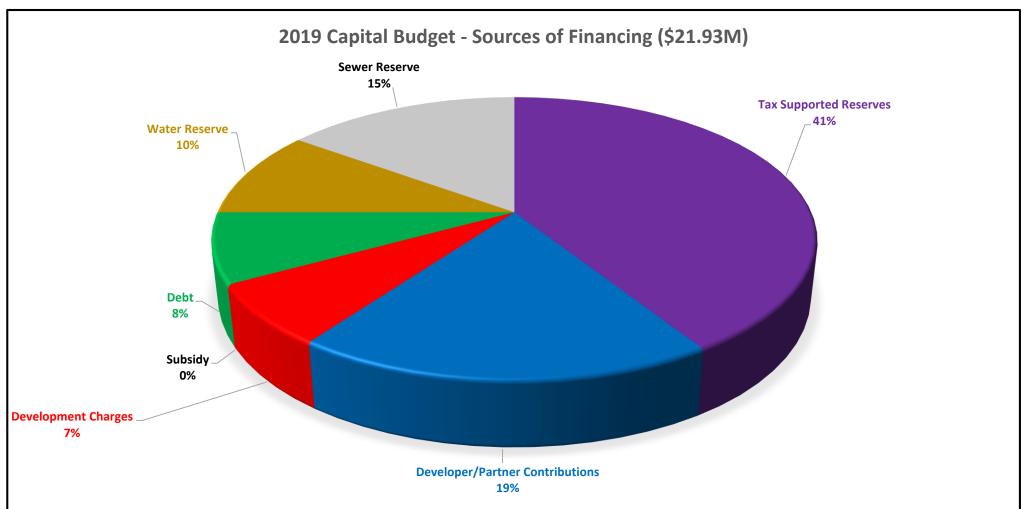


Total Capital Budget of \$21.93M funded as follows:

- Tax Supported = \$13.76M
- User Pay (Water/Sanitary Sewer) = \$8.17M

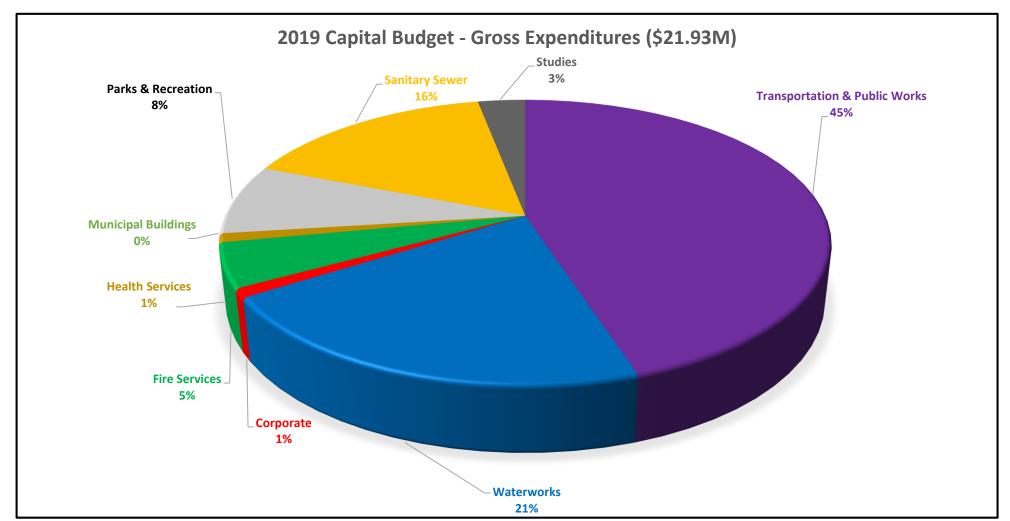
2019 Capital Budget





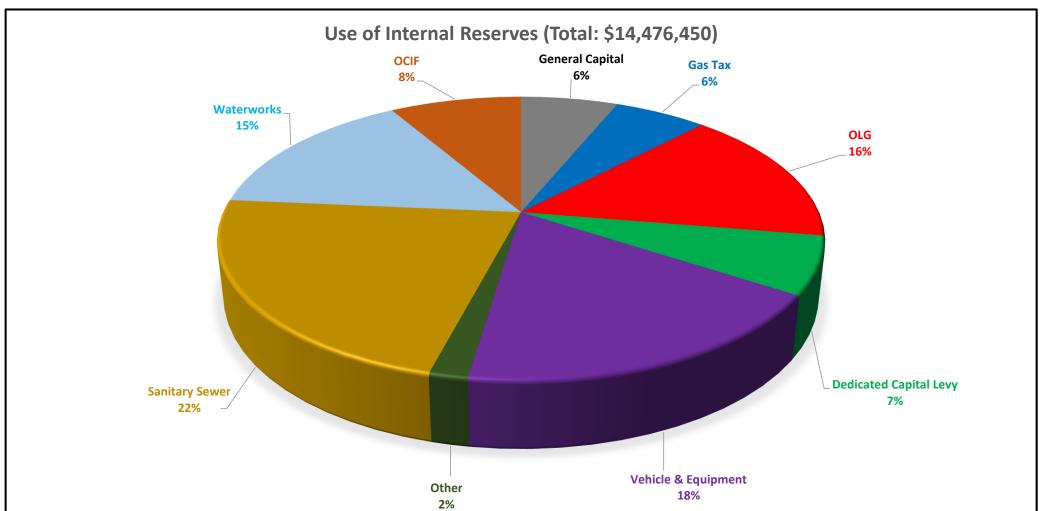
2019 Capital Budget



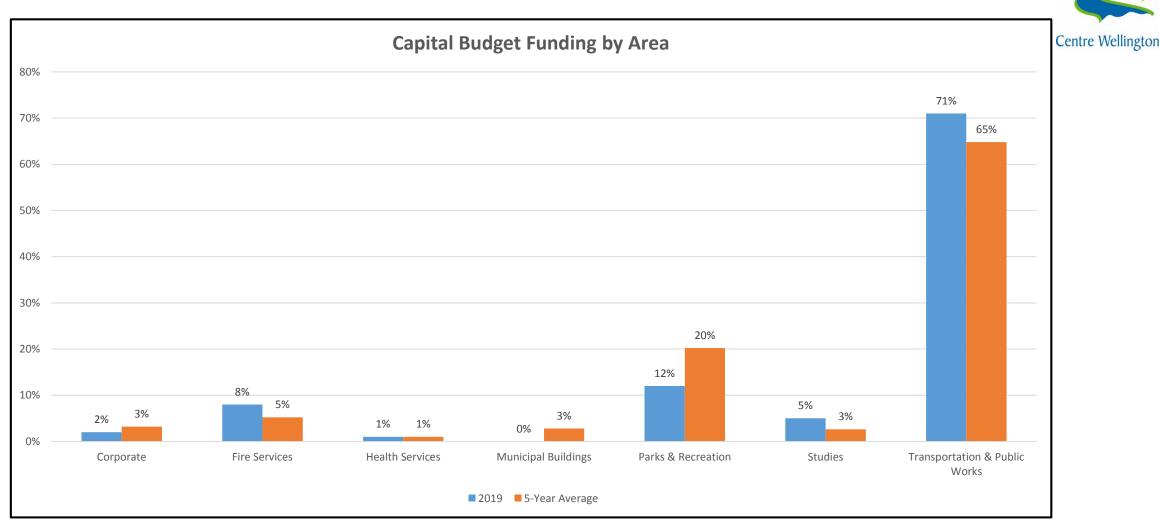


2019 Capital Budget





Tax Supported Capital Budget



2019 Capital Project Highlights



- 1. Long-term water supply strategy implementation Phase I well optimization
- Long-term water supply strategy implementation Phase II groundwater exploration
- 3. Elora fire station renovation/expansion
- 4. Rehabilitation of Fifth Line Bridge (structure 4E)
- 5. Pier Repointing and Lighting at the Victoria St. Pedestrian Bridge (structure 1-EL)
- 6. Replacement of Fourth Line bridge (structure 10-P)
- 7. Paving Eramosa/WG Townline from WR 29 to Third Line WG
- 8. Reconstruction of various roads and underground services external to the Granwood development on the South-West side of Elora
- 9. Continuation of a multi-year pavement management program to replace small sections of pavement

2019 Capital Project Highlights



- 10. Reconstruction of Princess St (Elora) from Church St to the Grand River
- 11. Replacement of the Fergus WWTP digester roof
- 12. Reengineering and construction of the roof (original building) at the Victoria Park Seniors Centre
- 13. Parking Lot and landscaping in the Sorbara Storybrook Development
- 14. Installation of playground equipment in Revell Park
- 15. Replacement of splash pad and play structure at O'Brien Park and construction of washroom facility.
- 16. Wellington Drive on-street parking, sidewalk, and storm sewer

Allocation of OLG Funds in the 2019 Capital Budget



Project	Amount
York St - Waterloo St to Victoria St	\$460,000
Eramosa/WG Townline - WR 29 to Third Line WG - Paving	50,000
Pavement Management - 2019	275,000
High St - McNab to York	255,000
Wellington Dr On-Street Parking, Sidewalk, and Storm Sewer	380,000
O'Brien Park Washrooms	60,000
Sidewalk and Storm Sewer from Woodhill Dr to 875 St David St	52,500
Elora Fire Station Renovation/Expansion	57,500
Gregson Court Storm Water Management	120,000

Allocation of OLG Funds in the 2019 Capital Budget (Continued)



Project	Amount
Tower St. S. – Right Hand Turn Lane Improvements at Bridge St	100,000
Rural Road Rebuild	160,000
Urban Forestry	130,000
VPSC - Roof Reengineering and Construction (Original Building)	150,000
Total	\$2,250,000



- Managing Directors, TCW Staff and engineering consultants worked cooperatively to update the forecast
- Utilized Council's Priorities and Initiatives 2015-18 plan
- Discussion concerning prioritization of projects typically centered around the following – mandatory, critical, efficiencies/cost savings, lifecycle
- Influenced by information from various studies Asset Management Plan
- Significant effort spent on 2020 and 2021 forecast years priorities are within projected financial constraints
- First 9 years are within projected financial constraints
- 10th year (2028) is a holding year so projects are not lost insufficient funding available



- As in prior year, objective is to have Council pass the 2019 capital budget and give preliminary approval for 2020 and 2021
- Allows for design, approvals and tender preparation to be in place when project receives final approval
- Results in favourable tender pricing and communicates direction to the community and staff
- Provided the foundation for the 3 year operating budget



- Living document that changes due to many uncontrollable and diverse factors
 - New information (i.e. recent studies)
 - Grant opportunities
 - New legislation/regulations
 - Economic conditions
 - Development/Growth
 - Environmental factors (i.e. climate change)
 - Political support



- One significant assumption in the capital forecast:
 - Development specific capital projects 100% front-end funded through a service financing agreement by the developer identified by "{SFA}"
- Connecting Link Program funding of 90% has been assumed for 3 projects in the capital forecast:
 - St David Street N St Andrew St to Garafraxa St
 - St David Street N Garafraxa St to Edinburgh Ave
 - Bridge St Tower St S to St David St S

2020 Capital Project Highlights



- Continuation of the long-term water supply strategy implementation Phase I well optimization
- Continuation of the long-term water supply strategy implementation Phase II groundwater exploration
- 3. Rehabilitation of Sideroad 4 bridge (structure 14-P)
- 4. Rehabilitation of First Line bridge (structure 23-WG)
- 5. Replacement of Third Line bridge (structure 24-P)
- 6. Design and approvals for a new corporate operations facility
- 7. Repave Middlebrook Rd from Third Line to WR 7
- 8. Reconstruction of Elora St from Tower St to Perth St
- 9. Reconstruction of Price St from Church St to James St
- 10. Reconstruction of St George St E from Herrick St to Gartshore St
- 11. Construction of irrigated soccer fields in the Sorbara Storybrook development
- 12. Installation of play equipment, and landscaping and trail development in Forfar Park

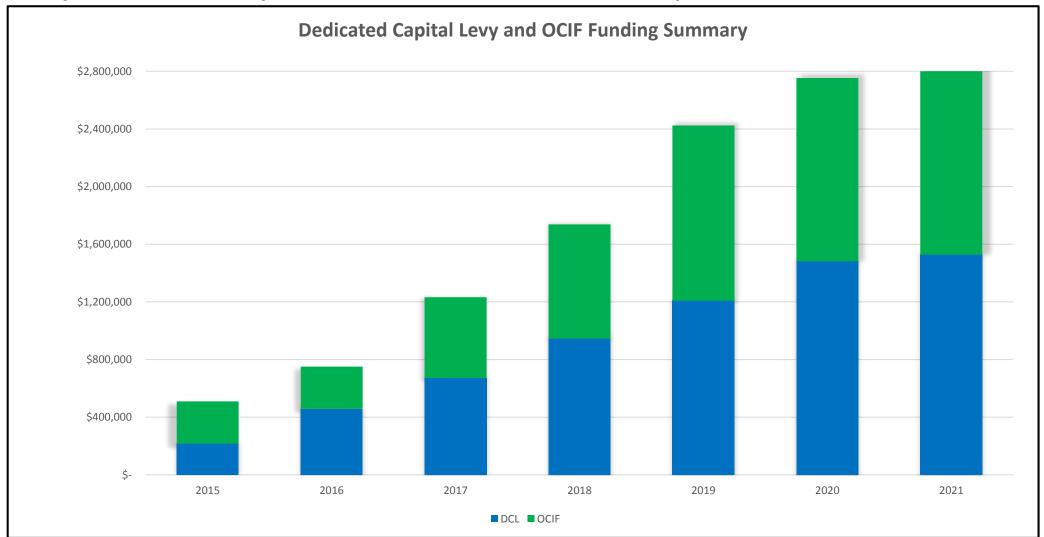
2021 Capital Project Highlights



- 1. Rehabilitation of Sideroad 25 bridge (structure 11-WG)
- 2. Replacement of Fifth Line culvert (structure 4-WG)
- 3. Replacement of First Line bridge (structure 24-WG)
- 4. Construction of a new corporate operations facility
- 5. Reconstruction of Irvine St from East Mill St to Church St
- 6. Reconstruction and upgrades to Carlton Place from Metcalfe St to Victoria St
- 7. Ice pad replacement at the Elora Community Centre
- 8. Replacement of the hall roof at the Elora Community Centre
- 9. Redesign of soccer field, and parking lot development at Strathallan Park
- 10. Installation of play equipment and landscaping at Granwood Gate Park
- 11. Paving First Line from WR 19 to Sideroad 10

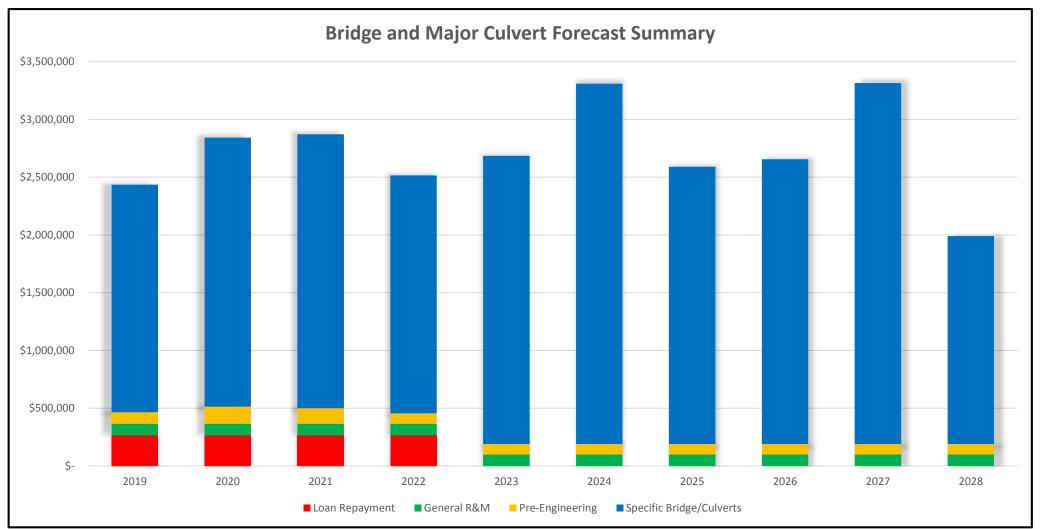
Capital Levy/OCIF 10 Year Capital Plan





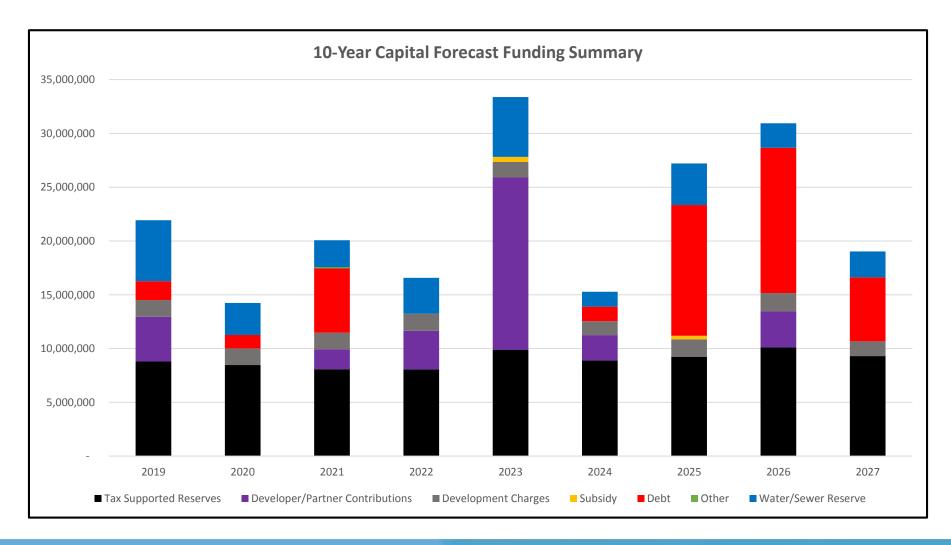
Capital Levy/OCIF 10 Year Capital Plan





Debt Analysis

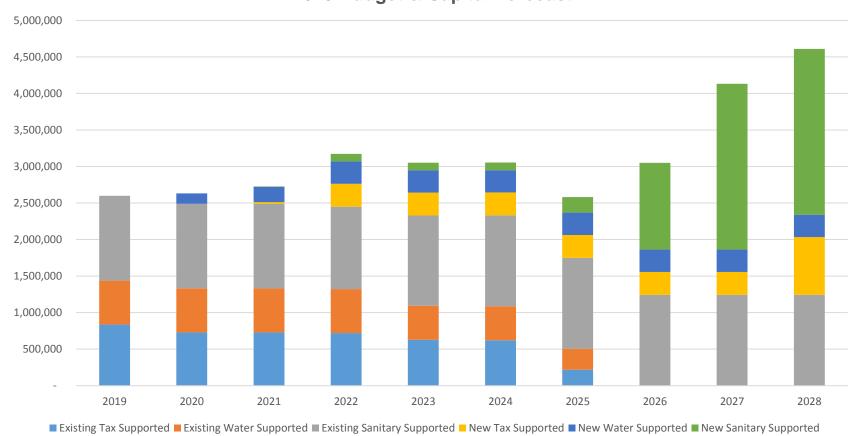




Debt Analysis



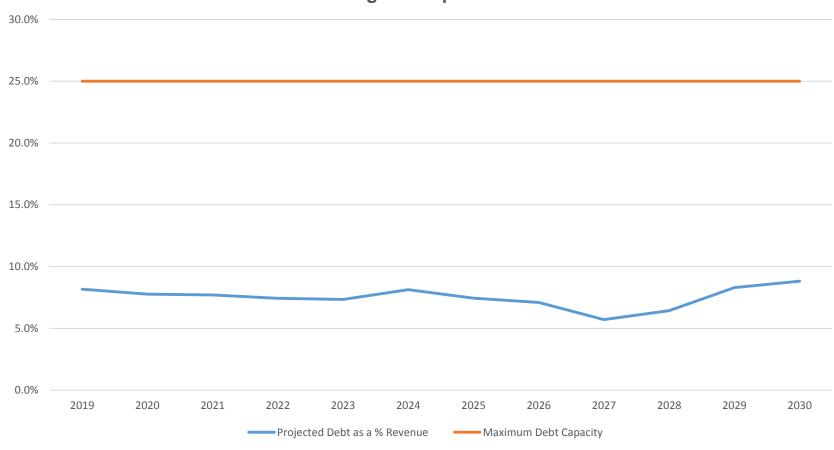
Debt Payments by Type 2019 Budget & Capital Forecast



Debt Analysis









2019 DRAFT BUDGET PRESENTATION

